

06 March 2014

Dear Councillor

TOUR DE FRANCE WORKING GROUP

A meeting of the Tour de France Working Group will be held at the Council Offices, London Road, Saffron Walden on **Monday 10 March 2014 at 7.30pm.**

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 17 February 2014 (attached).
- 3 Communications update.
- 4 Roles and responsibilities update.
- 5 Local issues update.
- 6 Community events.
- 7 Any other business.
- 8 Dates of next meeting.

To: Councillors I Evans, S Harris, M Lemon and H Rolfe.

Lead Officer: Gaynor Bradley (01799) 510348

Democratic Services Officer: Adam Rees (01799) 510548